



American Shire Horse Association
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INSTRUCTIONS FOR TRANSFERRING HORSES REGISTERED WITH THE AMERICAN SHIRE HORSE ASSOCIATION

- The horse's current owner should possess the official ASHA Certificate of Registration for that horse. The Shire Horse papers are large (11.5" x 14" or larger for older Shires) or small (8.5" x 11" for younger Shires), colorful (red/pink, white and blue), and the official embossed (raised) gold seal will be affixed on the bottom left side. The Sport Horse Registry papers are 8.5" x 11" with a blue border and the seal affixed in the bottom center.
- The current recorded owner should complete and **sign** the Application for Transfer of Ownership on the back of the Certificate of Registration with the new owner's contact information and **date of sale**. If there is no application on the back (for horses registered prior to 12/31/1999), a separate Transfer Application form should be used. This form is found on the ASHA website or from the ASHA office.
- If multiple transfers for the same horse are to be recorded at the same time, the recorded owner who appears on the front of the certificate should complete the back of the certificate. Additional owners should complete a separate Transfer Application for each transfer of ownership, including signature and date of sale.
- **Each transfer of ownership needs to be paid for the transfers to be effective.** Either the seller or the buyer can be a current ASHA member for the Member rates to apply. The current rates for transfers are:
 - Members - \$40.00 USD
 - Non-Members - \$80.00 USD
 - Transfers of Ownership within same family - \$10.00 USD
- Send the **original Certificate of Registration** with the **completed Application for Transfer** along with the appropriate payment to the ASHA office. Payment can be made by check or credit card.
- **Transfers will not be processed without complete payment.**
- **Transfers not signed and dated by the current owner will be returned.**
- For best results, complete transfers as soon as possible so the Certificate of Registration is current. Contact the ASHA office if you have any questions. We are here to help!